**CITATION FOR HALF YEAR 2022**

The report showcases activities and tasks that were carried out by **Brother Joseph Ugbeva, Legal Unit, Loveworld Corporate Affairs** from December 2021 to May 2022**.**Within the period in review, I have upgraded, designed and developed five (5) independent websites/ portals to aid the work of the Legal unit and department at large These websites are:

1. **COMMUNITIES OF PRACTICE PORTAL:** The previously inactive portal has undergone an extensive upgrade enabling it to be fully functional and it is being utilized for all COP activities, multiple user-friendly features have been integrated into the portal. The top on the list is the
2. **ADMIN CMS:** This feature enables the website admin to have full control over the portal and be able to manage all activities of the portal. Which include upload of weekly prayer videos, posts, birthday e-cards, manage user accounts, view registration & attendance statistics and send push& email notifications to users.
3. **ZONAL ADMIN CMS**: The Zonal admin dashboard was created for Zonal Admins to upload and submit their monthly reports, make and manage posts on their page, add, manage and communicate with their members.
4. **COP APP:** An app feature was integrated thereby enabling the website to be installable on both Android, IOS, windows and Linux operating system thereby making the software more accessible for users. The Portal Has also been used consecutively every month with over 300 members from 22 zones
5. **LEGAL PORTAL:** I Have also built a **fully functional** legal Portal For managing the Legal activities of the department and archiving documents for easy accessibility. Some of the features of the portal are: Managing Company information, proper inventory of shareholders, directors and trustees, sorting of companies, inventory system for filing Company documents
6. **NAZER WEBSITE:** I have also built and developed the Nazer website where all information concerning the Nazer company is displayed.
7. **NAZER PORTAL/ APP:** I have developed an app to manage inventory, sales and activities of the Nazer company.
8. **DCA PORTAL:** I Have also worked on a portal for the department to handle report submission, attendance clock-in and management system, Quiz and Notifications within the department This is in the final Stage of Development.
9. **ON GOING PROJECTS:** I am currently working on a Gaming app For Your Loveworld Specials and a web based Live TV.